



Parent-School Tuition Agreement 2019-2020 Early Childhood Education Program

1. Child and Parents'/Guardians' Contract, Billing & Payment Information for Each Child Enrolled

Child Name _____ Date _____

Mother's Name _____ Father's Name _____

Mother's Soc. Security # - - *REQUIRED*
Father's Soc. Security # - - *REQUIRED*

Address _____
Street address City/Town State Zip Code

Registration Fee paid at enrollment \$ _____ Date _____ Ck./Receipt # _____ Credit Card _____
Tuition Deposit due by Aug. 1--Paid \$ _____ Date _____ Ck./Receipt # _____ Credit Card _____

Program enrolled _____ Weekly schedule _____ Annual Tuition Total \$ _____ Monthly Tuition Amt \$ _____

The annual tuition is based on the Toms River Schools' Calendar of 180 days for a 5-day program, 105 days for a 3-day MWF program, and 75 days for a 2-day T/Th program. Tuition is due monthly, divided into **10 payments** for your convenience with the first payment due no later than August 1st for September enrollment, or prior to the first day of attendance for mid- school year admission. Other tuition schedule options are available. Monthly tuition is due on the 1st of the month. A **Late Fee of \$15** will be added after the 7th of the month and **\$30** after the 15th. *Credit card payments will include a 2.75% processing fee. The summer program is handled separately from the school year.

CHOICE OF TUITION SCHEDULE

Option #1: Annual Tuition in Ten Equal Monthly Payments.
Tuition Deposit due by August 1st; this is the first of 10 payments. Remaining balance paid in 9 more monthly payments on Sept. 1st, Oct. 1st, Nov. 1st, Dec. 1st, Jan. 1st, Feb. 1st, Mar. 1st, Apr. 1st and May 1st. (This is the default payment option).

Option #2: Annual Tuition payable in 2 Payments.
Tuition Deposit due August 1st. Balance must be paid in full by Oct. 1st for a 2.5% discount.

Option #3: Annual Tuition payable in 3 Payments.
Tuition Deposit due August 1st. Balance paid in 2 installments on Sept. 1st and Jan. 1st for a 1.25% discount.

Option #4: Annual Tuition in 20 Payments. Biweekly payments: (50% of Tuition Deposit Due August 1st/Balance of Tuition Deposit due June 1st). 18 payments due the 1st and 15th of each month, Sept. 1st through May 15th.

Custom Options:

Subsidy: Please check if you receive a child-care subsidy and attach a copy of the contract to this form. You are responsible for monthly copay and supplement charges not covered by the child-care subsidy, due to BNS at the beginning of the month.

Infant Delayed Start Policy for infants beginning school in October or later instead of September:
Tuition Deposit is due August 1st for All Students. If infant does not begin school by October 1, 50% Monthly Tuition will be due October 1 and November 1 to hold class placement until start; regular monthly tuition payment begins December 1st to continue to hold the child's class placement. Indicate child's estimated start date: _____ Parent Initials: _____

ELC Childcare Days: If interested in additional days of care, please complete the ELC Drop-in Care Registration Form.

INDICATE PAYMENT METHOD SELECTION

- A: In-person tuition payments by check, money order or cash
- B: Bill pay set up by you and your bank to automatically send payment to BNS
- C: Credit Card payment in person at the BNS office
- D: Enroll in Monthly Credit Card autopay plan to charge card on 5th of month

2. Personal Guarantee – Agreement to Pay – Parent-School Tuition Agreement 2019-2020 – Beachwood Nursery School

I/We understand that each parent/guardian of the child/children enrolled at Beachwood Nursery School must sign the Parent-School Agreement on an annual basis attesting that I/we are both jointly and separately liable for my/our child/children's current school year tuition and any unpaid balance. I/We understand past due tuitions referred to our collection agency will include collection fees of 40% of the claim amount plus court fees. ****Both parents' signatures are required.****

Signature of Mother/Guardian ** _____

Date _____

Signature of Father/Guardian ** _____

Date _____

3. REQUIRED Back-Up Payment by Credit Card Agreement – Parent-School Tuition Agreement 2019-2020 – Beachwood Nursery School

AUTHORIZATION FOR BACK-UP PAYMENT OF TUITION VIA CREDIT CARD (REQUIRED)

BNS requires a valid credit card set up as a back-up payment method for tuition payment. Your credit card information is stored safely and securely online in an online payment gateway, Tuition Express, managed by our center’s Procure Software system. Back-up payment of your monthly payment or past due balance will be processed when tuition payments are not received by the 7th of the month, according to the tuition agreement, and will be charged to your credit card, with processing fee and any applicable late fees.

I (we) hereby authorize *BEACHWOOD NURSERY SCHOOL, INC.* to store my credit card information in the Tuition Express system and to initiate a charge to the below-referenced credit card account when payment is past due and has not been made according to Page 1 of the Parent-School Tuition Agreement. Current, valid credit card information must be maintained and updated as expiration dates or card numbers change.

Back-Up Payment Credit Card Information

_____	_____	_____
<i>Cardholder Name</i>	<i>Phone #</i>	
_____	_____	_____
<i>Cardholder Billing Address</i>	<i>City & State</i>	<i>Billing Zip</i>
_____	_____	_____
<i>Credit Card Number</i>	<i>Expiration Date</i>	<i>3- or 4-digit Security Code</i>
_____	_____	
<i>Cardholder Signature</i>	<i>Today's Date</i>	

4. Automatic Recurring Monthly Payment by Credit Card

AUTHORIZATION FOR RECURRING MONTHLY CREDIT CARD PAYMENTS



We offer the safety, convenience and ease of monthly payments by credit card through Tuition Express – an automatic payment processing system that allows on-time tuition and fee payments to be charged to your credit card. Your account information is stored securely in the Tuition Express/ Procure Software system.

I wish to set up 10 automatic recurring monthly payments according to the monthly payment plan schedule of August 1 of 2019 (tuition deposit), Sept. 1, Oct. 1, Nov. 1, Dec. 1, Jan. 1 of 2020, Feb. 1, Mar. 1, Apr. 1 and May 1 of 2020. Charges will be run on approximately the 5th day of each of the 10 months. Payments will include a 2.75% processing fee.

I (we) hereby authorize *BEACHWOOD NURSERY SCHOOL, INC.* to initiate monthly credit card charges according to the completed Parent-School Tuition Agreement. Current, valid credit card information must be maintained and updated as expiration dates or card numbers change. To properly affect the cancellation of this agreement, I (we) are required to give 10 days’ written notice.

Credit Card Information for Recurring Monthly Charges

_____	_____	
<i>Cardholder Signature</i>	<i>Today's Date</i>	
<input type="checkbox"/> Check here to apply all of the credit card information from Section 3 above for recurring monthly payments		
<input type="checkbox"/> Complete below ONLY if monthly payment credit card information is different from card listed above in Section 3		
_____	_____	_____
<i>Cardholder Name</i>	<i>Phone #</i>	
_____	_____	_____
<i>Cardholder Billing Address</i>	<i>City & State</i>	<i>Billing Zip</i>
_____	_____	_____
<i>Credit Card Number</i>	<i>Expiration Date</i>	<i>3- or 4-digit Security Code</i>

Office Use
Only: _____
Employee Signature *Date Received* *Date Data Entered*